



## **Gift Plantation Homeowners Association**

### **CLUBHOUSE RENTAL AGREEMENT**

3875 Oakley Drive

Johns Island, SC 29455

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The John F. Dorr Clubhouse is available for rental on the following basis:

#### **RULES**

The clubhouse CAN ONLY be rented by HOA Members (in good standing) for their own personal use. You must be present at the clubhouse during the entire time of the rental period.

1. A rental fee of \$125.00 will be charged and must be paid in advance.
2. We will coordinate having the Clubhouse cleaned prior to your rental. You will be responsible for removing all trash and any items brought into the Clubhouse. A broom and dust pan will be left in the Clubhouse for the floors to be broom swept prior to you departing from the clubhouse.
3. Return the rental key within 24 hours after your event at the Clubhouse to Dianne Oliver.
4. Rental includes the Clubhouse only. It does not exclude other HOA Members from use of the community pool, tennis courts, bathrooms or common grounds.
5. Clubhouse capacity is 50 people inside the Clubhouse. Overflow is ok on the exterior Clubhouse deck and immediate common grounds area.
6. Do not use Scotch Tape on walls or anything else that will damage the paint/property.
7. Please return the thermostat to 65 degrees in the winter and 80 degrees in the summer after rental. Please lock all doors, including interior door from Clubhouse to the restrooms.
8. Smoking within the Clubhouse is prohibited.
9. If you or your guests use the clubhouse patio or common grounds, please be sure to also remove all trash, beverage containers, food, etc. in these areas
10. REMINDER: The community swimming pool is not part of the Clubhouse rental agreement and is restricted to all members of the general public. Please adhere to posted pool rules that only authorize a member and no more than 4 guests to be in the pool at any one time. Also, please be courteous to other members using the pool. There is no life guard provided in the pool area and members are discouraged from allowing guests who consume alcohol to enter the pool area.

## **PROCEDURES**

1. Contact **Dianne Oliver** to reserve the day and time you would like to rent the Clubhouse. Dianne will confirm the date and send out a rental agreement.
2. Sign the agreement below and return a signed copy to **Dianne Oliver** with the rental check. The check is to be made payable to Gift Plantation HOA.
3. On the day of the rental, meet with Dianne to get the rental key. You must give the rental payment to Dianne at the time of collecting the rental key.
4. Following the event, return the rental key to Dianne or place it in the HOA mailbox at 3875 Oakley Drive. If the key is placed in the mailbox, call or email Dianne to let her know that is where it has been placed. This must all be done within 24 hours after the rental of the Clubhouse.
5. The Clubhouse will be inspected immediately after your event to insure no damage to Clubhouse property occurred. If any issues arise, Diane will contact you to set up a time to meet. If a dispute arises, the Board of Directors will meet with you to attempt to reach a resolution about the situations. If the Board decides the damage occurred during the time of your rental agreement then you will be billed and held responsible for all necessary repairs and/or replacement costs.

HOA Member's Full Name (PRINT): \_\_\_\_\_

HOA Member's Signature: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

Contract Agreement Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Clubhouse Rental Coordinator Signature: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

Note: The Clubhouse Contract Agreement application can be found on the community website at: [www.giftowners.com](http://www.giftowners.com)

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Clubhouse Rental Coordinator:

**Dianne Oliver**

843-452-3265 cell

843-795-1290 home

[dianneoliver1950@yahoo.com](mailto:dianneoliver1950@yahoo.com)

Alternate Contact:

Karen Wells

843-270-3660

[kmwells@gmail.com](mailto:kmwells@gmail.com)